

**Minutes of a meeting of the  
General Purposes Licensing Casework Sub-  
Committee  
on Monday 8 December 2025**

**Committee members present:**

Councillor Lygo

Councillor Ottino

Councillor Rehman – Substitute (Chair)

**Officers present for all or part of the meeting:**

Hannah Carmody-Brown, Committee and Member Services Officer

Alison Daly, Legal Advisor

Katie Thorp, Senior Licensing Compliance Officer

Emma Thompson, Senior Licensing Compliance Officer

**Apologies:**

Councillor(s) Muddiman sent apologies.

Substitutes are shown above.

**194. Declarations of Interest**

None.

**195. Procedure to be followed at the meeting**

The Sub-Committee noted the relevant procedure for the meeting.

**196. Exempt Matters and Confidential Session**

The Sub-Committee resolved that under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the remaining items of business on the grounds that their presence would involve the likely disclosure of exempt information as described in Paragraph 3 of Part 1 of Schedule 12A of the Act.

The Sub-Committee considered matters relating to Hackney Carriage and Private Hire Vehicle licensing in private.

## **197. Suitability to continue to drive Private Hire Vehicles**

### **The Sub-Committee resolved to:**

- **Refuse** the application.

## **198. Application to drive Private Hire Vehicles**

### **The Sub-Committee resolved to:**

- **Refuse** the application.

## **199. Suitability to drive Private Hire Vehicles**

The Senior Licensing Compliance Officer informed the Sub-Committee that the applicant had withdrawn their application.

## **200. Dates of future meetings**

The dates of future meetings were noted.

**The meeting started at 6.00 pm and ended at 8.00 pm**

**Chair .....**  
**2026**

**Date: Monday 19 January**

*When decisions take effect:*

*Cabinet: after the call-in and review period has expired*

*Planning Committees: after the call-in and review period has expired and the formal decision notice is issued*

*All other committees: immediately.*

*Details are in the Council's Constitution.*